

Agenda

Meeting of : Audit Committee
Meeting held in : Committee Room 1, The Council House, Bourne Hill, Salisbury
Date : Tuesday 4 April 2006
Commencing at : 10.00 am

1 Apologies:

To receive any apologies for absence.

2 Election of Vice-Chairman:

Following Councillor Nettle's move from the Committee to the Cabinet.
(Councillor Nettle has been replaced by Councillor Wren on the Committee and Councillor Brady who has also left to join the Cabinet has been replaced by Councillor Collier)

3 Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma is attached to this agenda and can be found on the council's website.

Contact Officer: Stewart Agland (01722 434253)

4 Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Stewart Agland (01722 434253)

5. Minutes:

To approve as a correct record the minutes of the last meeting held on 10 January 2006 (previously circulated).

6. Declarations of Interest:

To receive any declarations of interest.



Awarded in:
Housing Services
Waste and Recycling Services



7. Chairman's Announcements:

To receive any announcements from the Chairman.

8. Annual Audit and Inspection Letter:

To consider the Letter of the Audit Commission. Mr Peter Brown, Audit Manager and Melanie Watson, Audit Commission Relationship Manager, will be attending to present the letter. (to follow)

Officer to Contact: Diana Melville (01722 434618)

9. Internal Audit Plan:

To consider the attached report from the Chief Internal Auditor.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

10. Assessment of Risk Maturity and Risk Management Group Work Programme:

To consider the attached report from the Chief Internal Auditor.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

11. Update of 2005 Statement on Internal Control Action Plan:

To consider the attached report from the Acting Chief Executive.

Background Papers: see report for details.

Officer to Contact: David Crook (01722 434217)

12. Early Review of New and Amended BVPIs – Quarter 3 2005/06:

To consider the attached report from the Performance Improvement Manager.

Background Papers: see report for details.

Officer to Contact: Haylea Fryer (01722 434395)

13. Date of Next meeting:

In accordance with the agreed programme, the next Committee meeting is scheduled for Tuesday, 13 June 2006.

Officer to Contact: Stewart Agland (01722 434253)

14. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.



David Crook
Acting Chief Executive
27 March 2006